



**Minutes of the Bradwell Parish Council meeting
Monday 4th September 2017 at 7.30pm
Summerfield School, Bradwell Common**

Present:

Cllr H Atkins
Cllr R Davy
Cllr D Evans
Cllr R Exon
Cllr L Gilpin, Vice-Chairman
Cllr J Jones

In attendance:

Mrs H Ward, Parish Clerk
7 members of the public

In the absence of the Chairman, Cllr Gilpin chaired the meeting.

1. Apologies

Apologies were received from Cllr J Alexander, Cllr M Bradburn and Cllr R Bradburn.

2. Declaration of interests

Cllr Atkins declared an interest as he is a close relative of the person who is going to speak in the public session in relation to agenda item 8.

Cllr Evans declared an interest as a member of the Bowls Club in relation to agenda items 13.1 and 13.2.

3. Public Open Session

- Mr D Atkins introduced himself as a contractor for the Parish Council and spoke with reference to agenda item 8 the Abbey Field pond. Cllr Gilpin proposed that as no information had been supplied from Mr Atkins in advance of the meeting that item 8 is deferred to another meeting. There were no objections to the proposal.
- A local resident of Brill Place spoke in support of agenda item 10, the removal of a litter bin in Bradwell Common.

4. Minutes of previous meeting

The minutes were proposed as a true record of the meeting held on 7th August 2017 by Cllr Exon and seconded by Cllr Jones. Cllr Gilpin signed the minutes.

5. Finance

5.1 Receipts and payments

The schedule had been circulated to members prior to the meeting. Members consented to the payments. See appendix 1.

5.2 Quotation for legal work associated with Parish office lease renewal

Cllr Atkins proposed that the quotation of £1,450 be accepted and £720 paid in advance funds to Geoffrey Leaver Solicitors. This was seconded by Cllr Gilpin.

There were 5 votes for the proposal and 1 abstention.

It was RESOLVED to accept the quotation and pay £720 to Geoffrey Leaver Solicitors.

5.3 Note expenditure for repairs at Heelands Meeting Place

Emergency expenditure authorised by Cllr Alexander was noted and approved. There were no objections.

5.4 Note expenditure for repairs at Parish office

Emergency expenditure authorised by the Clerk to the Council was noted and approved. There were no objections.

5.5 Note expenditure for Human Resources support

Emergency expenditure authorised by Cllr Alexander, and supported by the Personnel working group, was noted and approved. There were no objections.

5.6 Annual fire equipment checks

There were no objections to proceed with Churches Fire for the annual fire equipment service checks scheduled for 5th September. It was agreed to give 12 months notice to cancel the existing contract so that a review could take place.

6. Heelands Meeting Place

The updated terms and conditions of premises hire document had been circulated to members prior to the meeting. Cllr Gilpin proposed that the document is accepted with the addition of 'for the event' under item 37 and that the text is all black. This was seconded by Cllr Atkins. There were no objections.

7. Newsletter

The draft version of the autumn newsletter had been emailed to members prior to the meeting. The decision was unanimous to take the newsletter to print and distribution.

8. Landscape maintenance

This item was deferred to a future meeting.

9. Allotment tenancy renewals

9.1 Rental costs for 1st October 2017 to 30th September 2018

Cllr Exon proposed that the rents are the same as last year and are reviewed for next year as part of the budget setting process. Cllr Atkins seconded the proposal. There were no objections.

9.2 Terms & Conditions

Cllr Exon proposed that the terms and conditions are revised to state that no bonfires are permitted at all sites. Cllr Jones seconded the proposal. There were 5 votes for the proposal and 1 abstention.

It was RESOLVED to accept the revised tenancy terms and conditions.

10. Litter bin, Bradwell Common

Cllr Gilpin proposed that the litter bin on Bradwell Common Boulevard is removed and this was seconded by Cllr Atkins. There were 4 votes for the proposal and 2 abstentions.

It was RESOLVED for the litter bin to be removed.

11. Planning

The schedule of new and decided applications was circulated to members prior to the meeting. Cllr Davy proposed an objection to 17/01623/FUL 7 Maidenhead Avenue, Bradwell Common on the grounds of over development and insufficient parking to support an 8 bedroom property. There were 4 votes for the proposal, 1 against and 1 abstention.

It was RESOLVED that an objection is raised.

12. Correspondence

There was no correspondence that could not wait until the next meeting.

13. New environmental and community matters

13.1 Cllr Evans introduced the need to prohibit parking on the redway outside Bradwell Sports & Social Club due to health & safety reasons. Cllr Exon proposed that the Clerk contacts MK Council to see what is feasible.

13.2 Cllr Evans asked whether an arborist working for the Bowls Club could cut down some trees within their lease footprint area. This was agreed on the condition that permission is sought from any other landowner if access is required across their land.

13.3 Cllr Gilpin reported that a number of trees have been felled by St Lawrence church.

13.4 Cllr Davy advised that she has received a negative comment about Bradwell Common play area and that the site is being well used.

13.5 Cllr Atkins advised that he has received a complaint about the new picnic bench on Abbey Field.

13.6 Cllr Exon advised that there is no dog bin in the Hampson Close and Lenthall Close vicinity. It was suggested that a review of dog bins and their use is a possible future project with regard to re-siting if required.

13.7 Cllr Exon advised that Colley Hill may benefit from a future parking scheme.

13.8 Cllr Exon advised that a tree at Bradwell Village School has been cut back.

13.9 Cllr Evans requested some posts at Booker Avenue to prevent parking on the oak tree roundabout.

14. Next meeting

The next meeting will be held on Thursday 14th September 2017 at the Parish office, Heelands.

Signed 9th October 2017

Chairman

Appendix 1

Bradwell Parish Council

RECEIPTS

£25.00	Ms L Sanders	Allotment deposit
£822.90	Various	Heelands MP, hire and deposit fees
£200.00	Ms K Hovey	Donation towards memorial bench
£0.01	Lloyds bank	Interest

PAYMENTS

Net	VAT	Total	Payee	Expense	Pyt method	Pyt date
6.08		6.08	Post office	Stamps	d/card	3 Aug
845.28		845.28	HMRC	NI/PAYE June	Online	7 Aug
110.00	22.00	132.00	Errington Locks	New locks Parish office	Online	8 Aug
320.00	64.00	384.00	Marcus Young	Dog & Litter bin contract	Online	8 Aug
2030.37		2030.37	HMRC	NI/PAYE June balance & July	Online	9 Aug
81.64	16.33	97.97	Initial	Sanitary bins, Heelands MP	Online	9 Aug
56.00	11.20	67.20	D&I windows	Heelands MP and Office	Online	10 Aug
25.76	5.15	30.91	Wilko/Costco	Heelands MP supplies	d/card	11 Aug
12.79		12.79	R Davy	Expenses	Online	12 Aug
50.00		50.00	R French	Heelands MP deposit return	Online	15 Aug
21.14	4.23	25.37	Krystal Hygiene	Heelands MP supplies	d/card	15 Aug
12.99	2.59	15.58	Nisbets	Heelands MP supplies	d/card	15 Aug
21.03	1.05	22.08	E-on	Bradwell Common activity area	DD	17 Aug
101.41	20.28	121.69	BT Business	Office phone and broadband	DD	18 Aug
21.74	1.09	22.83	CNG	Office gas	DD	20 Aug
42.83	2.15	44.98	Total Gas Power	Heelands MP gas	DD	22 Aug
922.90		922.90	Twinkle Tots	Grant	Online	23 Aug
50.00		50.00	K Barber	Heelands MP deposit return	Online	23 Aug
19.23	0.96	20.19	British Gas	Office electricity	DD	25 Aug
5760.00		5760.00	MK Play Assoc	Grant, play sessions	Online	25 Aug
62.50	12.50	75.00	Silent Monkey	Computer services	Online	25 Aug
10.31		10.31	Lloyds bank	Bank charges	Deduct	28 Aug
98.38	19.68	118.06	Biffa	Heelands MP waste disposal	DD	30 Aug
3800.58		3800.58	Employees	Salaries	Online	August
1350.00		1350.00	Simon Bates	Heelands MP and Parish Office maintenance	Online	1 Sep
231.00		231.00	MK Council	Office rates	DD	1 Sep
121.00		121.00	MK Council	Heelands MP rates	DD	1 Sep
574.60		574.60	Employee	Salary	Online	1 Sep
56.00	11.20	67.20	D&I windows	Heelands MP and Office	Online	5 Sep
425.00	85.00	510.00	Mazars LLP	External audit	Online	5 Sep
852.84		852.84	Bucks CC	Employee pensions	Online	11 Sep
834.06		834.06	HMRC	NI/PAYE August	Online	11 Sep
490.00	98.00	588.00	Marcus Young	Dog & Litter bin contract	Online	14 Sep
374.90	74.98	449.88	Marmax Recycled	Replacement bench (insurance)	Online	21 Sep