



**Minutes of the Bradwell Parish Annual General meeting
Monday 8th May 2017 at 7.30pm
Parish Office, 21 Glovers Lane, Heelands**

Present:

Cllr J Alexander (Chairman), Cllr M Bradburn, Cllr R Bradburn, Cllr R Davy (from item 12.2) Cllr D Evans, Cllr R Exon (from item 6), Cllr L Gilpin (Vice-Chairman), Cllr J Jones

In attendance:

Mrs H Ward, Parish Clerk
Mr H Atkins, Retiring Clerk
Mr H Jones, Bradwell Bowls Club

1. Election of Chairman

Cllr R Bradburn nominated Cllr Alexander for the position of Chairman, seconded by Cllr Gilpin. As there were no other nominations Cllr Alexander was elected as Chairman to the Council.

2. Election of Vice-Chairman

Cllr M Bradburn nominated Cllr Gilpin for the position of Vice-Chairman, seconded by Cllr Evans. As there were no other nominations Cllr Gilpin was elected as Vice-Chairman to the Council.

3. Apologies

Cllr Naqvi for personal reasons.

4. Declaration of interests

Cllr Evans declared an interest in item 12.1 as a trustee of Bradwell Bowls Club.

5. Public Open Session

There were no members of the public present.

6. Application for grant

Mr H Jones, representing Bradwell Bowls Club, thanked the Parish Council for the previous grant for the new glass washer for the club house. The club are seeking a further £1,000 for improvements to the green boundary. Further developments regarding a new pavilion and disabled toilet are in future plans.

7. Minutes of previous meeting

The minutes were proposed as a true record of the meeting held on 10th April 2017 by Cllr Jones and seconded by Cllr Gilpin. The Chairman duly signed the minutes.

8. Chairman's report

Cllr Alexander reported on the success of the Annual Electors meeting and asked for members to forward ideas for next year's meeting.

Apologies had been received from Mr D Farron who won the photographic competition but was unable to attend the presentation.

A borough wide litter picking initiative has been received from the Chairman of Ravenstone Parish Council and it was agreed to become involved and to seek further information.

The North MK area now has 2 PCSO's.

June Bryant will be returning to work next Monday 15th May.

The Memorial Hall AGM will be held at 6pm on Friday 16th June. All are welcome.

9. Parish Forum representatives

It was agreed that Cllr Jones and Cllr Gilpin be the Parish representatives for the 2017/18 Parishes Forum.

It was agreed that Cllr Alexander and Cllr R Bradburn continue to be the MKALC representatives.

10. Asset register review

The schedule had been circulated to members prior to the meeting. After discussion, the review was complete and the schedule was signed by the Chairman.

11. Finance

11.1 Receipts & Payments

The schedule had been circulated to members prior to the meeting and a revised schedule with additional payments was provided at the meeting. Members consented to the payments. See appendix 1.

The Clerk advised that online banking has now been set up and members agreed for the RFO to use the system to make payments using this method as required.

11.2 NS&I savings account

The account requires an address change and notification of signatories on the account. It was RESOLVED to change the address to the Parish Office address and that Cllr Alexander and Cllr Gilpin are the account signatories.

12. Grant requests

12.1 Bradwell Bowls Club

Cllr Alexander proposed that the grant request for £1,000 is awarded and this was seconded by Cllr M Bradburn. There were no objections. It was RESOLVED to award a grant of £1,000.

12.2 Wolverton & Greenleys Town Council

Cllr Alexander proposed that a grant is not awarded, seconded by Cllr Jones. This was unanimously agreed. It was RESOLVED not to award a grant.

13. Parish Partnership Grants Programme 2017/18

Three potential projects were identified. To create a quiet garden off Ibstone Avenue, parking at Hampson Close and the play area at Heelands local centre. It was agreed for the Clerk to speak to Milton Keynes Council to assess suitability under the grant schemes.

14. Suffolk Punch Site

Cllr R Bradburn advised that he has been waiting for a response from the planning officer at Milton Keynes Council. It was agreed for the Clerk to contact officers at MKC to seek progress on the project and escalate if necessary. The issues to be raised are the land, the building and/or the building fund and to discuss the way forward.

15. Bradwell Common Local Play Area

Cllr Davy reported that she has met with Mr P Snell and a resident. Work is expected to start in the middle of May.

16. Planning

Members considered 17/01099/FUL 50 Fosters Lane. There were no objections.

The Clerk advised that permission had recently been granted for 2 x 1 bedroom bungalows at The Victoria Inn, Bradwell Village (17/00139/FUL) and a minor material amendment to the Sports & Social Club (17/00178/MMAM).

17. New environmental and community matters

Cllr Davy asked for the vegetation that has been removed as a result of a new boundary wall at Burnham Drive is replaced. The Clerk will check with the planning department.

Cllr Davy asked that 2 other instances in other areas of Bradwell Common are investigated. Cllr Davy will forward details to the Clerk.

Cllr Exon advised that the fence has been cleared from the bridleway on Common Lane.

Cllr Evans asked about whether a 3 hour waiting limit could be introduced on Bradwell Common Boulevard.

18. Correspondence

18.1 Memorial bench

Members agreed in principle for a new bench and plaque as requested. The Clerk will follow up with the resident and bring a proposal back to a future meeting.

18.2 Correspondence that could not wait until the next meeting

None

19. Next meeting

The next meeting will be held on Monday 5 June 2017 at Summerfields School, Bradwell Common.

Signed 5 June 2017
Chairman

Appendix 1

Receipts:

£68,332.50	Milton Keynes Council	Half year precept	12 Apr
£7,159.45	Milton Keynes Council	Half year LCTRS	12 Apr
£492.50	Heelands Meeting Place	Hire fees	28 Apr

Payments:j

Net	VAT	Total	Payee	Expense	Pyt method	Pyt date
2761.65		2761.65	Staff salaries	April	telepay	12 Apr
95.84		95.84	Office outlet	Stationery & toner cartridges	d/card	15 Apr
3.00		3.00	Sainsburys	Office provisions	d/card	15 Apr
65.00		65.00	MDH Teamwear	Community Award	d/card	20 Apr
89.83		89.83	Total Gas & Power	Gas, Heelands MP	DD	25 Apr
60.00		60.00	Jaisal Surana	HMP deposit refund	Chq	26 Apr
231.00		231.00	Milton Keynes Council	Business rates, Parish Office	DD	1 May
121.00		121.00	Milton Keynes Council	Business rates, Heelands MP	DD	1 May
24.31	1.21	25.52	British Gas	Electricity, Parish Office	DD	2 May
25.00	5.00	30.00	Silent Monkey Computer Svs	Computer data cleansing	Chq	8 May
720.00	144.00	864.00	Trim a Tree	Tree works	Chq	8 May
432.40	86.48	518.88	A H Contracts	Dog & waste bins, April	Chq	8 May
962.17		962.17	Mrs H Ward	April salary	Chq	8 May
21.29		21.29	Ms J Bryant	April salary adjustment	Chq	8 May
471.67		471.67	Bucks CC	Pension, April	Chq	8 May
1890.00		1890.00	MK Play Association	Easter play sessions	Chq	8 May
225.00		225.00	SLCC	Annual membership	Chq	8 May
121.70		121.70	Mr P Baldwin	Remuneration	Chq	8 May
456.69		456.69	Mr P Stamp	Remuneration and expenses	Chq	8 May
50.00		50.00	Mr D Farron	Photographic competition prize	Chq	8 May
220.00		220.00	D A Garden Svs	Landscape maintenance	Chq	8 May
66.67	13.33	80.00	Brinnick Locks	Heelands MP, lock maintenance	Chq	8 May
£140.00		£140.00	J V Hough	Overhanging vegetation, Parish Office	Chq	8 May
64.23		64.23	Anglian Water	Abbey Road allotments	DD	22 May
239.26		239.26	Anglian Water	Heelands MP	DD	22 May
71.74		71.74	Anglian Water	Parish Office	DD	22 May
41.02		41.02	Anglian Water	Heelands West allotments	DD	22 May

King Georges Field

180.00		180.00	DA Garden Svs	Landscaping	Chq	8 May
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