



**Minutes of the Bradwell Parish Council meeting
Monday 6th November 2017 at 7.30pm
Parish office, 21 Glovers Lane, Heelands**

Present:

Cllr J Alexander, Chairman
Cllr H Atkins
Cllr M Bradburn
Cllr R Bradburn
Cllr R Davy
Cllr R Exon
Cllr L Gilpin, Vice-Chairman
Cllr J Jones

In attendance:

Mrs H Ward, Parish Clerk
Mr J Holley
PCSO Willingham for items 1 to 6

1. Apologies

Apologies were received from Cllr Evans.

2. Declaration of interests

None.

3. Public Open Session

PCSO Willingham circulated recent crime statistics for the north of Milton Keynes and advised that PCSO Lesley Rogers had started in the area today.

4. Minutes of previous meeting

The minutes were proposed as a true record of the meeting held on 9th October 2017 by Cllr Davy and seconded by Cllr Gilpin. Cllr Alexander signed the minutes.

5. Councillor co-option

Cllr Alexander proposed that Mr John Holley is co-opted to the council, seconded by Cllr Exon. All members voted for the proposal.

RESOLVED unanimously to co-opt Mr John Holley to the Bradwell Common Ward.

6. Chairman's report

- A meeting at the Abbey Field pond is still to be arranged. Cllr Alexander will circulate some dates.
- Cllr Alexander will attend the MKALC AGM on Wednesday 8th November and invited another member to join him.

- The pre-budget meeting took place on 23rd October with positive outcomes. The next budget meeting will be in January.

7. Finance

7.1 Bank reconciliation

The monthly reconciliations for Bradwell Parish Council and King George's Field had been circulated to members prior to the meeting and were noted.

7.2 Emergency expenditure items

The items were reported to members and noted, and detailed with agenda item 7.3.

7.3 Schedule of receipts and payments

The schedule had been circulated to members prior to the meeting. Members consented to the payments. See appendix 1.

7.4 Quotation for new alarm

It was unanimously agreed to proceed with the quotation from Expert Security to supply and install a new alarm at Heelands Meeting Place, and to bring a quotation to a future meeting for changing the locks with high security keys.

7.5 Budget review meeting update

This item was covered in the chairman's report, item 6.

8. Parking proposal

Cllr R Bradburn introduced a proposal to provide additional parking at the rear of Bradwell Bowls Club. After discussion it was agreed to a) identify the land owner, b) would they give the land to the parish council c) are local residents happy and d) the indicative cost.

9. Statutory consultation

Members support the proposal for 'no waiting' restrictions on Precedent Drive and Patriot Drive, Rooksley and would like this extended to Deltic Avenue.

10. Planning

The schedule of new and decided applications was circulated to members prior to the meeting. Cllr Davy proposed an objection to 17/02855/FUL 177 Bradwell Common Boulevard on the grounds of inadequate parking provision. The proposal was supported by all members present.

11. Correspondence

11.1 It was noted that Rose Davy will join the Bradwell Charities board of trustees.

11.2 There was no correspondence that could not wait until the next meeting.

12. New environmental and community matters

- Cllr Jones reported that two yellow litter bins have disappeared on Common Lane, by Heelands meeting place. Clerk to ask MK Council why they have been removed.
- Cllr Exon reported that residents are complaining about the neglected play area at Eelbrook Avenue.
- Cllr Davy reported that the new street light does not appear to be working yet.
- Cllr Davy reported that the new wall at the end of Walkhampton Avenue is very high and wonders if it complies with planning regulations.
- Cllr Davy asked for a progress report on the planters in Bradwell Common square. The Clerk advised that a contractor proposal is still pending.
- Cllr Gilpin asked that spending the internal training budget is delegated to the Clerk/RFO. It was agreed to consider this at the next meeting.

13. Future events/meetings

- 13.1 MKALC annual general meeting, Wednesday 8th November. Cllr Alexander to attend.
- 13.2 Personnel working group, Monday 20th November.
- 13.3 Parishes Forum, Thursday 21st December. Cllr Atkins and Cllr Jones to attend.

14. Next meeting

The next meeting will be held on Monday 4th December 2017 at the parish office.

Signed 4th December 2017
Chairman

Appendix 1

Bradwell Parish Council Schedule of receipts & payments Parish Council Meeting 6th November 2017

RECEIPTS – October 2017

Bradwell Parish Council

£294.66	Twinkle Tots	Refund of unspent grant
£535.00	Various	Allotment rents
£25.00	Various	Allotment deposit
£2,440.67	Various	Heelands Meeting Place hire fees

King George's Field

£546.25	Various	Allotment rents
£25.00	Various	Allotment deposit

PAYMENTS

Bradwell Parish Council

Net	VAT	Total	Payee	Expense	Pyt method	Pyt date
£614.59		£614.59	Employees	Groundsmen remuneration	Online	10 Oct
£17,550.00		£17,550.00	Bradwell S&SC	Grant	Online	11 Oct
£300.00		£300.00	PJ Leaflets	Newsletter delivery	Online	12 Oct
£400.00	£80.00	£480.00	HR Dept	HR services	Online	13 Oct
£7.88	£1.57	£9.45	Amazon	Diary	d/card	13 Oct
£6.00		£6.00	Tesco	Office sundries	d/card	16 Oct
£83.68	£16.73	£100.41	BT business	Office phone and broadband	DD	18 Oct
£27.08	£1.35	£28.43	CNG	Office gas	DD	20 Oct
£230.00	£46.00	£276.00	Metro signs	Notice board repair	Online	23 Oct
£200.00		£200.00	NCT	Refund of Heelands MP deposits	Online	25 Oct
£53.51	£2.68	£56.19	Total Gas and Power	Heelands MP, Gas	DD	26 Oct
£18.08	£0.90	£18.98	British Gas	Office, electricity	DD	27 Oct
£7.15		£7.15	Lloyds bank	Bank charges	Deduct	27 Oct
£3,575.03		£3,575.03	Employees	Salaries	Online	27 Oct
£78.77	£15.75	£94.52	Biffa	Heelands MP waste disposal	DD	31 Oct
£2,200.00		£2,200.00	Citizens Advice	Grant	Online	7 Nov
£22.05		£22.05	Ms J Bryant	Staff expenses	Online	7 Nov
£50.40		£50.40	Mrs H Ward	Staff expenses	Online	7 Nov
£415.50		£415.50	Mr D H Atkins	Landscaping contract	Online	7 Nov

£80.00		£80.00	Simon Bates	Heelands MP, emergency lighting repairs, and removal of cigarette stubber	Online	7 Nov
£85.29	£4.26	£89.55	N Power	Heelands MP electricity	Online	8 Nov
£1,134.51		£1,134.51	HMRC	NI/PAYE	Online	9 Nov
£791.76		£791.76	Bucks CC	Employee pensions	Online	9 Nov
£6,000.00		£6,000.00	MK Council	Bradwell Common play area	Online	10 Nov
£83.23	£16.65	£99.88	Expert Security	Heelands MP, annual service and contract	Online	10 Nov
£490.00	£98.00	£588.00	Marcus Young	Dog & Litter bin contract	Online	14 Nov
£186.71		£186.71	Anglian Water	Water charge, Heelands MP	DD	15 Nov
£58.37		£58.37	Anglian Water	Water charge, Fosters Lane allotments	DD	22 Nov
£50.82		£50.82	Anglian Water	Water charge, Heelands West allotments	DD	22 Nov
£63.09		£63.09	Anglian Water	Water charge, Parish office	DD	22 Nov
231.00		231.00	MK Council	Office rates	DD	1 Dec
121.00		121.00	MK Council	Heelands MP rates	DD	1 Dec

King George's Field

£330.18		£330.18	Anglian Water	Water charges, St Lawrence allotments	Online	27 Oct
£185.00		£185.00	D A Atkins	Landscaping contract	Online	7 Nov