



Bradwell Parish Council
21 Glovers Lane, Heelands
Milton Keynes, MK13 7LW

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To members of the Council: You are summoned to attend the meeting of the Parish Council on Monday 4th June 2018 at 7.30pm in the Parish Council's Office, 21 Glovers Lane, Heelands.

HWard

Helen Ward, Parish Clerk

30th May 2018

AGENDA

1. **Apologies.** To note apologies for absence.
2. **Declaration of Members' Interests.** To note members declarations of interest in matters on the agenda.
3. **Public Speaking Time.**
To receive representations from members of the public on matters on the agenda.
To welcome Anne Georgiou in support of item 15.1.
To welcome Fozia Raja and Claire Leonard in support of item 15.2.
4. **Minutes of Previous Meeting.** To approve the minutes of the meeting held on Monday 14th May 2018.
5. **Review and adoption of standing orders.**
6. **Review and adoption of financial regulations.**
7. **Review and adoption of code of conduct.**
8. **Review of Council's and employees' membership of other bodies.**
9. **Review of Council's complaints procedure.**
10. **Review of Council's procedures for handling requests made under the Freedom of Information Act 2000.**
11. **Review of the Council's banking arrangements and account signatories.**
12. **Renew by resolution the use of variable Direct Debit payments.**
13. **Review of contractual agreements.**

14. Financial Matters.

- 14.1 To ratify a list of payments made or due to be made since the last meeting of the council.
- 14.2 To approve insurance arrangement for the year from 10th July 2018.
- 14.3 To agree reimbursement to Cllr Davy for the purchase of plants.

15. Grant requests.

- 15.1 Conniburrow Children's Centre.
- 15.2 Robins Children's Centre.

16. Personnel Matters

- 16.1 Position of Assistant to the Clerk.
To advise that Mrs J Godden has accepted the position.
- 16.2 Position of Weekend Caretaker.
To consider offering an employment contract to Mr T Hull.

17. Public meeting venue and office layout. To consider proposal to hold public meetings at Heelands Meeting Place with effect from 3rd September and to relocate office staff into the meeting room.

18. King George's Field Charity: St Lawrence allotments water concerns. To agree next steps following tenants representation at the previous council meeting.

19. Parking concerns, Stokenchurch Place. To receive update from Cllr Evans.

20. MK Association of Local Councils. To receive report from Cllr Alexander following attendance at meeting 22nd May.

21. Planning Matters. To agree any comments, support or objections to current planning applications:

- 18/01184/FUL 23 Whetstone Close, Heelands
- 18/01213/FUL 65 Quinton Drive, Bradwell
- 18/01229/FUL 1 Booker Avenue, Bradwell Common
- 18/01140/FUL 72 Alston Drive, Bradwell Abbey

22. Correspondence

To consider request for action to trees behind the properties of 5, 6, 7 and 8 Winterburn, Heelands.

23. To set the dates, times and place of meetings for the year ahead.

24. Next Meeting. Monday 18th June 2018.