



Minutes of the Bradwell Parish Council meeting  
Monday 6 August 2018 at 7.30pm  
Parish office, 21 Glovers Lane, Heelands

Present: Cllrs Alexander (Chairman), Atkins, Bradburn M, Bradburn R, Davy, Evans, Exon, Gilpin, Holley and Jones.

In attendance: 9 members of the public, Karen Hill

**1 Clerk for the meeting**

Those present agreed to allow Mrs Karen Hill to clerk the meeting and to produce a set of minutes. Mrs Hill took a place at the table.

The Chair welcomed those present and the members of the public attending and informed the meeting that he was not able to provide the update listed in item 16. It was agreed that item 7 would be discussed when the representative from the MK City Discovery Centre returned with copies of the grant application to be considered

**2. Apologies**

None.

**3. Declaration of Members' interests**

Cllr Holley personal interest item 15 (allotment tenant)

**4. Public speaking time**

Member of the public asked for an update on the overhanging trees in Winterburn. After some discussion it was agreed that a discussion will take place at the September meeting on the report on the tree survey and the way forward.

It was agreed to change the order of the agenda items to allow representatives from the Bradwell Sports and Social club, MK Discovery Centre and David Atkins talk to items 11, 7 and 14 (in that order after approval of the minutes and Chairs announcements).

**5. Minutes of previous meeting**

The minutes of the meeting held on Monday 2<sup>nd</sup> July were agreed as a true and accurate record and signed by the Chair.

Proposed: Cllr Davey

Seconded: Cllr Atkins

**6. Chairman's announcements**

Rick Conway, a resident who in the past was very active in the village and ex Chair of the Bradwell Residents Association has died. His funeral will be held in the Church on Monday 13<sup>th</sup> August. The Chair thanked the Councillors who had taken time to prepare the St Lawrence field for overflow parking. Signage indicating parking at owners risk to be displayed.

**11. Bradwell Sports and Social Club update**

The Secretary and Treasurer of the social club were present and wished to speak to this item. The club's hot water cylinder has reached its end of life. Experts have stated that a replacement boiler is the only option. Because of the necessity of having hot water in order to be able to operate and with the fast approaching start of the football season, the club obtained 3 quotes for the work and have chosen a preferred contractor to complete the work. It was established that the lease terms meant the social club had to bear cost of the replacement but due to the large cost involved the club wished to apply for a grant. The treasurer lodged an application for full funding of the boiler which it was agreed would be discussed at the September meeting. The Secretary asked when the club could expect to receive a new padlock and keys (7 sets) as previously requested. Clerk to take forward

**7. Grant application from MK City Discovery Centre**

After a presentation by the Education Officer and agreement that any sponsorship in the form of a grant would be included on advertising and marketing material, it was unanimously agreed to award grant of £1000.00 towards a Medieval Day.

Proposed: Cllr R Bradburn

Seconded: Cllr Holley

**14. Tender for maintenance of Bradwell Conservation Area pond**

Cllr Atkins asked that it be noted that he had not declared an interest in this item as the submission by D Atkins was not a tender but a recommendation for environmental work to be completed to increase water flow in Abbey Field pond that has become choked by reeds. Duly noted.

A comprehensive report was delivered by D Atkins who stated he had performed many years of voluntary work with establishing and developing the pond area. Mr Atkins offered several proposals for attempting to restore the pond by removing reeds that were obstructing the ability of water to circulate freely. The Councillors thanked Mr Atkins for his submissions.

It was unanimously agreed that a specification document be drawn up for removing reeds in an environmentally friendly way and to obtain quotes for the work to be carried out.

**8. Staffing matters (non confidential)**

8.1 It was agreed to advertising the vacancy on non-specialist sites as well as trying to lodge the vacancy on the MK Council newsletter

8.2 It was agreed to revise up the Assistant to the Clerk's hours from 20 to 21 hours per week to allow for 3 x 7 hour days Monday - Wednesday.

**9. S106 Langcliffe Drive site**

Unfortunately there was nothing further to report on this matter despite an update following the meeting with Paul Van Geete (Tarriff Programme Manager MK Council) and Andy Ingram (Project Manager) being expected. Cllr R Bradburn offered to contact Mr Van Geete and ask for a report.

**10. Heelands Meeting Place**

10.1 It was unanimously agreed to refund a user group the cost of their hire (£35) as due to a communication issue, they were unable to gain access to the venue.

10.2 After some discussion it was agreed to have an agenda item on the September meeting agenda to consider whether to issue key fobs to the 3 regular Sunday hirers.

10.3 Report back on the replacements of sheds used by Twinkletots play school. The pre school have sourced 2 new sheds that will occupy the same footprint as the existing 3 sheds. They have agreed to remove the existing sheds carefully, remove from site and erect the 2 new ones in the same area on slabs to allow for water run-off. This will take place on the 13<sup>th</sup> August and there is no cost to the Parish Council.

**12. Update on landscaping and dog bin collection with contractor Marcus Young**

Cllr Atkins offered an update. Marcus Young admitted that due to staffing issues work in and around Bradwell Village had fallen behind and apologised for the situation. The issues are being sorted out and the Council was assured that work would begin week commencing 13<sup>th</sup> August. This was noted for follow up.

With regards to dog bin collection this is handled by a separate arm of the Marcus Young business but it was suggested by Marcus Young that the reality was not that the bins were not being emptied but that the sizing was not sufficient for the usage. It was agreed that a September agenda item would be to decide on a Parish Council champion to look into the possibility and costs of either increasing the size of the bins that were reported as being full or increase the collection rate of bins that were routinely "full" during heavy traffic months.

**13. To agree addition of new bollards to Sports Ground and Conservation Area and Abbey Field.**

It was recognised that new bollards are needed to replace the existing ones as well as add up to 2 additional bollard to prevent the parking on the facilities. Agreed as a September agenda item

**15. Review allotment rents and deposits for year October 2019 - September 2020.**

Cllr Holley took no part in the decision making

Currently allotments on Fosters Lane and Heelands West site are £20 per plot and St Lawrence site plots are £25 per plot per year with a discount of 25% offered to unwaged persons and a deposit of £25 per plot.

Proposed by Cllr Exon and seconded by Cllr Gilpin

a) increase of the annual rental by £5 per plot with no change to deposit amount requested.

b) remove discount to unwaged persons

Voting by show of hands for proposal a) 7 for 3 against. Motion carried by majority.

Rentals for the allotment tenancies for the 2019/2020 year  
Fosters Lane and Heelands West site - £25 per plot per year and St Lawrence site plots - £30 per plot per year. Deposits £25.00. Unwaged persons offered 25% discount on proof.

There was no agreement for proposal b)

Action: Assistant to the Clerk to include rate increases on this year's request for payment letters

**16. Update on St Lawrence Allotments and water quotes.**

Nothing to report

**17. Planning matters.**

No objections to the following application:

18/01794/FUL: Vicarage Road Bradwell Milton Keynes MK13 9AQ

18/01773/TPO: 5 St Lawrence View Bradwell Milton Keynes MK13 9DD

18/01718/ADV : Unit 1 Deltic Trade Park Deltic Avenue Rooksley Milton Keynes MK13 8LD

18/01727/FUL : 33 Ramsay Close Bradwell Milton Keynes MK13 9HN

18/01678/DISCON: 42 Coleshill Place Bradwell Common Milton Keynes MK13 8DP

18/01478/CLUP: 28 Lenthall Close Bradwell Milton Keynes MK13 9DF

18/01450/CLUP: 2 Overend Close Bradwell Milton Keynes MK13 9EJ

Objection on grounds of insufficient parking facilities

18/01871/FUL: (Retrospective Application for HIMO conversion) 16 Coverdale Heelands Milton Keynes MK13 7LZ

**18. Correspondence.** To note any correspondence recently received.

Notification from MK Council that from 1 August clear recycling sack rolls will not be supplied from any outlet of the Council offices. Residents who need bags are to contact the MK Council by phone, email or in person to request a delivery. Current stock can be given to the public until stocks dry up.

**19. Part 2 :** It was unanimously agreed to hold a confidential Part 2 of the meeting at which press and the public will be excluded under the Public Bodies (Admission to Meetings) Act 1960 section (2).

Members of the public were asked to leave the chamber.

Meeting resumed at 9.17pm

There being no further business to discuss the meeting closed at 10.26pm

**The next general meeting of the Parish Council will be held on Monday 3<sup>rd</sup> September at 7.30pm in the council offices, 21 Grovers Lane, Heelands.**

Signed .....  
(Chairman)

Date: .....

BRADWELL PARISH COUNCIL  
PAYMENTS SCHEDULE AUGUST 2018

INVOICE	NETT	VAT	GROSS
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<b>SUPPLIERS</b>
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D A Garden Services	3725	BPC/04/18	£273.50	£0.00	£273.50
D A Garden Services	3725	BPCAF/04/18	£10.00	£0.00	£10.00
D&I window Cleaning (MK) Ltd	3726	9521	£67.20	£0.00	£67.20
D&I window Cleaning (MK) Ltd	3726	9460	£67.20	£0.00	£67.20
GeoXphere Limited	3727	MG003-0001	£147.00	£29.40	£176.40
Initial	3728		£27.05	£5.40	£32.45
Krystal Hygiene	3729	342162	£24.91	£4.98	£29.89
Marcus Young	3730	2735	£490.00	£98.00	£588.00
MK Council	3731	42500015405 60	£96.00	£19.20	£115.20
MK Council	3732	42500011402 28	£1,000.00	£0.00	£1,000.00
MKPA	3733	174862	£5,440.00	£0.00	£5,440.00
Npower	3734	LGU8XMPB	£135.17	£6.76	£141.93
SLCC	3735	126090	£285.00	£57.00	£342.00

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£8,063.03      £220.74      £8,283.77

<b>DIRECT DEBITS</b>					
British Gas	DD	600684968	£19.90	£0.99	£20.89
British Gas	DD	600684968	£19.43	£0.97	£20.40
BT Business bill	DD	VP08921370	£68.00	£13.60	£81.60
Biffa	DD	614C57083	£85.59	£17.12	£102.71
EON - feeder pillar	DD	H1613BBF5A	£23.14	£1.16	£24.30

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£8,279.09      £254.58      £8,533.67

<b>GRANTS</b>					
The Robins Childrens Centre	3736	grant	£350.00	£0.00	£350.00
MK City Discovery Centre	3741	grant	£1,000.00	£0.00	£1,000.00

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£9,629.09      £254.58      £9,883.67

<b>SALARY PAYMENTS</b>					
P Stamp	3737	Period 5	£67.20		£67.20
J Godden	3738	Period 5	£832.24		£832.24
A Grimmett	3739	Period 5	£491.46		£491.46
P Baldwin	3740	Period 5	£79.80		£79.80

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£11,099.79      £254.58      £11,354.37

**PENDING**

Simon Bates Maintenance      £8,600.00