



Minutes of an ordinary meeting of Bradwell Parish Council on Monday, 1 April 2019 at 7.30pm in the Heelands Meeting Place, Glovers Lane, Heelands.

**Present:** Cllrs Alexander (Chair), Atkins, Bradburn R, Gilpin, Holley, Jones & Evans & Exon.

Attending: Julie Godden (Clerk) & 7 members of the public.

Cllr Bradburn M arrived late and apologised

- 1. Apologies:** None
- 2. Declaration of Members' interests:** None
- 3. Public speaking time:** Cllr Alexander welcomed the members of the public to the meeting and explained that they would be allowed to take turns in speaking and were very welcome to leave the meeting at the end of the public speaking time or once their item had been dealt with.

Heeland Rangers (HR) were in attendance and informed members that they had had a discussion with Cllrs Gilpin, Bradburn R & Exon about the proposed Community Building and that perhaps investing the Section 106 funds into Heelands Rangers to upgrade the facilities.

Cllr Alexander asked HR to prepare a formal proposal for review and the Clerk would arrange a meeting.

*HR also informed members that there will be Easter & Summer camps being run with FA Coaches that are all CRB checked.*

Cllr Alexander thanked members of HR for attending.

Most members of the public then left the meeting

The public open session closed at 7.55pm

- 4. Minutes of previous meeting and comment on actions from that meeting for noting.**  
The minutes of the meeting held on Monday 4 March 2019 were approved as a true and accurate record and signed by the chair.

Proposed: Cllr Davey

Seconded: Cllr Exon

Vote by show of hands unanimous acceptance

- 5. Chairman's announcements:** Reminder that the Electors Meeting is on Monday 14 April 2019 at 7.30pm. Refreshments will be provided.

**Clerk to purchase sandwiches, tea coffee & milk for the event up to the cost of £40.00.**

Signed as a true and accurate record

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CHAIRMAN

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Cllr Alexander informed members that he will be standing down as Chairman, but is happy to be Vice Chair, Cllr Gilpin informed the Clerk that he will be stand as Chairman, to be agreed at the next meeting

6. **Finance:** Members reviewed a list of payments made/due since the last meeting of the council as attached.
7. **Grant Applications:** Representatives from Twinkle Tots presented their application for a grant of £1000 towards an outside shelter, they will fund the remainder themselves.

Councillors informed TT that this will be carried forward to the May meeting as there are some concerns over who would be liable for any potential damage and the dimensions will also be needed.

**Action: Clerk to find out if our insurance would cover the proposed structure for Mays meeting**

Cllr Gilpin informed members know that OFSTED now have an emphasis on outside play.

8. **Grand Union Housing (GHU):** 3 representatives attended to discuss proposed scheme at Bradwell Common, Milton Keynes which they wish to have finished by 2021. Members looked at the plans for 2 story houses and 3 story flats. Members informed GUH of the ongoing issues with parking and the need for residents permits in this area.

Sec 106 money was discussed and GUH are keen for any ideas to be put forward.

Cllr Alexander ask GHG for information for our website and newsletter along with any further consultation.

GUH to organise a traditional consultation meeting.

Cllr Alexander thanked GHU for attending and BPC appreciate them taking the time to come and consult.

9. **Staffing Matters:** The Clerk raised the issue of no one else being able to process wages as she had to come in from leave to do this. Cllr Gilpin asked why the wages weren't done in advance. The Clerk replied that she had changed her time off last minute and that we now have a 3<sup>rd</sup> party who creates them, they had not been done and in fact the Clerk had to chase them. However, it brought to light that if she were ill what would the process be?

To be discussed at the PWG on 29 April 2019 7.30pm at the office, a process to be brought to Council for agreement.

10. **S106 Langcillfe Drive site update:** Public consultation meeting 11.00am – 12.30pm on 6 April 2019 at the Community Hall, St Augustine's Church, Heelands and at the electors meeting 14 April 2019, Heelands Meeting Place, Glovers Lane, Heelands.

## 11. Planning Matters

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- i. 33 Ramsay Close Bradwell Milton Keynes MK13 9HN  
Ref. No: 19/00714/FUL | Validated: Tue 19 Mar 2019 | Status: Registered – 4<sup>th</sup> attempt

Clerk to object as only the balcony has been removed, still too large for the area

- ii. 117 Langcliffe Drive Heelands Milton Keynes MK13 7LD  
Ref. No: 19/00668/FUL | Validated: Thu 14 Mar 2019 | Status: Registered
- iii. 46 Mitcham Place Bradwell Common Milton Keynes MK13 8BX  
Ref. No: 19/00550/FUL | Validated: Thu 07 Mar 2019 | Status: Registered
- iv. 69 Tranlands Brigg Heelands Milton Keynes MK13 7NX  
Ref. No: 19/00494/FUL | Validated: Wed 20 Mar 2019 | Status: Registered
- v. 23 Walgrave Drive Bradwell Milton Keynes MK13 9BS  
Ref. No: 19/00595/FUL | Validated: Thu 07 Mar 2019 | Status: withdrawn  
28A Vicarage Road Bradwell Milton Keynes MK13 9AQ  
Ref. No: 19/00803/FUL | Validated: Mon 25 Mar 2019 | Status: Registered

Clerk to state that BPC would like this to go to planners' panel as it is a new build in a conservation area

## 12. Heelands Meeting Place

A quote for £685 - Simon Bates Maintenance for various jobs:

Proposed by Cllr Alexander                      Seconded by Cllr Evans

Vote by show of hands                      2 abstentions

Passed by majority vote

A quote for £620.00 - Simon Bates Maintenance to repair sunken block paving at main front entrance of Heelands Meeting Place in summer holidays.

Proposed by Cllr Alexander                      Seconded by Cllr Jones

Vote by show of hands                      2 abstentions

Passed by majority vote

## 13. Audit: Clerk is working through the items brought up on the interim audit.

Members had been sent information from the auditor regarding VAT implications regarding the proposed new hall, it is very complicated, therefore BPC may have to consider paying for a day of the auditor's time.

## 14. Tree Survey: To agree extra costs for other trees that were not on the original specification given to surveyor= £140.00

Proposed by Cllr Alexander                      Seconded by Cllr Jones

Vote by show of hands unanimous acceptance

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**15. Parish play area grants:** Cllrs Holley, Gilpin & Jones met with Phillip Snell from MK Council. The suggestion made was to move the park back towards the hill. Peter Snell had sent a questionnaire for BPC to send to Bradwell Common, Heelands & Bradwell Village schools to get feedback as to what young children would like putting in the play park.

Clerk to also ask other PC's for information from their recent schemes.

**16. Parish Communications:** All members were please with the newsletter, although the printers had let us down and therefore this meant that it was late going out. The Clerk informed members that there is a longer lead time for the next issue, therefore this should not happen again.

**17. Landscaping & Environmental matters:**

- i. Update on Bradwell Sports and Social Club and Milton Keynes Council Playing Pitch Strategy meeting. Cllr Bradburn, & BSSC attended the meeting with Global , they were impressed with the pitches and changing rooms and will prepare a report for MK Council and send a questionnaire to BSSC for them to fill out. They will be back in the summer to inspect the cricket pitch. There are no youth teams at the moment, but there may be some grant available, BSSC will look into this.
- ii. Reminder that the litter pick date is Sat 13<sup>th</sup> April 10 am – 12 noon meet at the Heelands School Car Park
- iii. Heelands North football field – Cllr Gilpin informed members that the clubs lease from MK Council was up for renewal, but have since found out that it is for 25 years from 2007.
- iv. Traffic calming is needed at Loughton Road/Atterbrook where it turns as a wall has been knocked down 4 times. Cllr Bradburn has met with MK Road Safety and Kevin Paradine is looking into the matter. Cllr Alexander asked if a copy of the report could be sent to members.
- v. Craddock Close Bin – quote c/f and need more than one

**18. Correspondence:**

- i. Mrs K Soal: Request for a memorial bench.

Clerk to find out where this is to be placed, budget, who would maintain it and to send some examples

Next meeting. AM 14 May 2019, 7.30pm at Heelands Meeting Place, Glovers Lane, Heelands

There being no further business to discuss, the meeting closed at 21.15pm

Signed as a true and accurate record

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