



Minutes of an ordinary meeting of Bradwell Parish Council on Monday, 4 March at 7.30pm in the Heelands Meeting Place, Glovers Lane, Heelands.

Present: Cllrs Alexander (Chair), Atkins, Bradburn M, Bradburn R, Gilpin, Holley, Jones & Exon.

Attending: Julie Godden (Clerk) & 12 members of the public.

- 1. Apologies:** Cllr Evans – Apologies accepted.
- 2. Declaration of Members' interests:** None
- 3. Public speaking time:** Cllr Alexander welcomed the members of the public to the meeting and explained that they would be allowed to take turns in speaking and were very welcome to leave the meeting at the end of the public speaking time or once their item had been dealt with.

S Ward asked what the PC were going to do about the trees on Winterburn as they need cutting down as they are blocking light. The PC had agreed in the past to get this done.

Cllr Alexander informed S Ward that the matter was on the agenda for discussion in 15/viii and we will let her know the outcome.

Residents brought up their concerns again regarding the large new warehouse being built at 1 Deltic Avenue, Rooksley stating that there is late night working and 7 days a week.

Cllr Bradburn has arranged a meeting with MK Council planning officers to answer any questions regarding the issues raised, all are welcome to attend and it will be held at the Civic Offices on 21 March at 7.00pm.

A member of the public raised his concerns over fires and smoke at the allotments, MK Council state that no bonfires are preferred. Could the PC put no bonfires in their rules and could they also be put on the PC website.

The Clerk reported that environmental health had already been in touch along with other members of the public. The office had therefore written to ALL allotment holders with a reminder that fires and incinerators were not allowed, we have also put up notices and written back to Environmental Health and would put up the rules and regulations on the Website as suggested.

Trevor Daniels asked if there could be traffic calming at Loughton Road/Sharnbrook where it turns as a wall has been knocked down 4 times. They are awaiting Road Safety to come back to them.

Cllr Bradburn has also raised this and is awaiting a reply.

Cllr Alexander asked the Clerk to add it to next month's agenda for discussion.

A member of the public who had moved to Heelands 12 months ago reported abuse and vandalism towards the family and is at his wits end.

Signed as a true and accurate record

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CHAIRMAN

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Cllr Alexander suggested they contact the police as the PC cannot get involved as it is a civil matter.

Cllr Gilpin informed the family that there are free CAB sessions that are run at the Parish Office that the PC fund, but appointments need to be made with CAB direct.

Most members of the public then left the meeting

The public open session closed at 7.55pm

4. Minutes of previous meeting and comment on actions from that meeting for noting.

The minutes of the meeting held on Monday 4 February 2019 were approved as a true and accurate record and signed by the chair.

Proposed: Cllr Holley

Seconded: Cllr Exon

Vote by show of hands unanimous acceptance

5. Chairman's announcements: Reminder that the AGM is upon us shortly, so any suggestions are welcome such as awards for Citizens or a speaker we could invite.

6. Finance: Members reviewed a list of payments made/due since the last meeting of the council as attached.

7. Grant Applications:

Heeland Rangers were in attendance and gave a brief account of the club clarifying that 80% of over 140 players live within the Parish. The club has been asked to clear some of the trees on their side of the boundary and car park, as part of this exercise they would like to clear the car park to free up some more space.

Cllr Gilpin asked how many teams were playing and if they were all volunteers.

HR replied that there are 10 teams at the moment, but they are growing and yes all are volunteer including the coaches.

Cllr Alexander asked if they could write a piece for the upcoming newsletter, the application will be discussed and the Clerk will contact them shortly with the PC's outcome.

Cllr Exon left the meeting at 8.05pm with representatives of the Heeland Rangers.

8. Staffing Matters

- i. CCTV quotes were looked at it was agreed that Microsmiths seemed to be the best solution at a cost of £466.00 plus VAT.

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Proposed Cllr Alexander Seconded Cllr Gilpin

Vote by show of hands - x 7 for, Cllr Exon absent, passed by a majority vote

Action: Clerk to contact Microsmiths to arrange installation

- ii. Annual Meeting – processes need to be streamlined and policies adopted along with preferred suppliers at the AM
- iii. Training – it was agreed at a previous meeting that the Clerk is responsible for the training budget.

Action: Clerk to book this training, Cllrs to inform the office if they also wish to attend.

Cllr Exon returned to the meeting at 8.15pm

- iv. Future Documentation: Clerk asked to have a member's area on the website for future documentation.

Action: Cllr Alexander to work with KE to set this up.

7. Grant Application:

- i. Councillors then voted on the £600.00 Heeland Rangers grant application:

Proposed: Cllr Holley Seconded: Cllr Gilpin

Vote by show of hands - unanimous acceptance

Action: Clerk to arrange the transfer of £600.00

9. S106 Langcillfe Drive site update:

Due to the developer not agreeing to build the meeting place:

- i. Members ratified the email agreement that MK Council secure both the money and the deeds to the land from them on our behalf, as per S106 agreement. MKC will hold the money in trust until there is agreement that BPC satisfy the conditions of the S106 agreement sufficiently for them to release it
- ii. Members discussed the amount for a public works loan towards the S106 funds to build the proposed meeting place

Councillors then voted to apply for a public works loan of £220,000.00

Proposed by Cllr Holley Seconded by Cllr Davey

Vote by show of hands unanimous acceptance

- iii. Cllr Bradburn will consult with Father Francis of St Augustine's to arrange a consultation meeting to be advertised in the newsletter along with another meeting prior to the AEM on 15 April 2019

10. Planning Matters

- i. City Discovery Centre Alston Drive Bradwell Abbey Milton Keynes MK13 9AP

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- a. Ref. No: 19/00395/LBC | Validated: Thu 14 Feb 2019 | Status: Registered
- ii. 1 Linton Close Heelands Milton Keynes MK13 7NR
 - a. Ref. No: 19/00356/FUL | Validated: Tue 12 Feb 2019 | Status: Registered
- iii. St Augustine's Rc Church Langcliffe Drive Heelands Milton Keynes MK13 7PL
 - a. Ref. No: 19/00299/DISCON | Validated: Wed 06 Feb 2019 | Status: Registered
- iv. 85 Arncliffe Drive Heelands Milton Keynes MK13 7LF
 - a. Ref. No: 19/00199/CLUP | Validated: Fri 25 Jan 2019 | Status: Unknown
- v. 3 Whetstone Close Heelands Milton Keynes MK13 7PP
 - a. Ref. No: 19/00331/FUL | Validated: Mon 11 Feb 2019 | Status: Registered

Action: No Objections to all of the above

Action: Clerk to object at the revised application as although it has reduced in size, it is still very large and not in keeping with the area

11. Heelands Meeting Place

- i. PAT Testing at the office and hall has been done
- ii. Polling Station – MK Council have booked 2 May 2019 and Twinkle Tots have been informed
- iii. Inventory – done
- iv. Fly infestation issue – Clear Pest attended and sprayed the area, it has been reported that it was due to drain fly's, TT & caretakers will keep the office informed if there are any more issues
- v. Drain issue – Drain Dr called out, been advised that a tree root is in the drain, recommendation that we have it investigated with a camera

Action: Clerk to arrange camera inspection up to a value of £300

Proposed Cllr Alexander

Seconded Cllr Exon

Vote by show of hands unanimous acceptance

- vi. Twinkle Tots – new contract agreed and to be signed next week
- vii. Key inventory - in progress

12. Bradwell Sports & Social Club

- i. Rent Review due for 2019/20 – Councillors agreed to a 2% rise in keeping with inflation
- ii. Milton Keynes Playing Pitch Strategy - Winter Site Visit 6/3/19 – BSSC & Councillors attending.

13. Parish play area grants

- i. Extension and improvements to Heelands Local Centre Local Park, Glovers Lane, Heelands. Cllrs would like to meet with MK Council and get local children involved
- ii. Previous years application to improve the play area at the sports ground Heelands, Cllrs would like to meet with MK Council to discuss options

Action: Clerk to contact Phillip Snell and set up a meeting regarding the above

14. Parish Communications

- i. Cllrs were given a proof of the newsletter that will be published for April and were informed that there is another working group meeting 12/2/19 at the Parish Office.
- ii. Quotes for the printing of the newsletter were looked at and it was agreed that the Printshop was the most competitive at a cost of £530.00 + VAT for 4000 x 8pp A4 double sided booklets.

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Proposed by Cllr Holley Seconded Cllr Davey
Vote by show of hands - unanimous acceptance
Action - Clerk

- iii. Quotes for the distribution of the newsletter were looked at and it was agreed that Your Local Flyer was the most competitive for sole distribution of 4000 at a cost of £300 + VAT.

Proposed by Cllr Gilpin Seconded by Cllr Alexander

Vote by show of hands - unanimous acceptance
Action - Clerk

- iv. Members discussed if there should be paid commercial advertisements in the newsletter.

Proposed that the Newsletter should have paid adverts by Cllr Holley Seconded by Cllr Gilpin

Vote by show of hands - 5 x for, 1 x against, 2 x abstentions - Passed by a majority vote
Action: It was agreed that a policy will be compiled by the working group to be in place for the July Newsletter

- v. Website – members were informed that planning applications are now being added every two weeks

15. Landscaping & Environmental matters:

- i. Planters in Bradwell Common – Peter Baldwin is to maintain the bulbs going forward
ii. Tree management surveyor quotations were looked at and it was agreed that MacIntyre Trees at a cost of £650.00 was the most competitive.

Proposed Cllr Alexander Seconded Cllr Holley

Vote by show of hands unanimous acceptance
Action - Clerk

NB: The Clerk informed Cllrs that there may be extra costs as more trees have been identified that the PC are responsible for than when the quote was first sent out. Any extra cost will be brought to the next meeting.

- iii. Tractor servicing quotations were looked at and it was agreed that Milton Keynes Garden Machinery at a cost of £570.00 + VAT was the most competitive.

Proposed by Cllr Exon Seconded by Cllr Davey

Vote by show of hands - 7 x for, 1 x abstention - passed by a majority vote
Action - Clerk

- iv. Update on notices to be put near the play area in Bradwell Common, to warn drivers of the play area – acknowledgement of request from MKC received

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- v. Noticeboard by Bradwell Playpark – taken away for repair
- vi. Water usage at St Lawrence – Peter Baldwin gave a reading that had not moved since he turned the meter off, Cllrs asked that he keeps an eye on this when the meter is turned on for the summer.
- vii. Bradwell Conservation Area Review – update on meeting held 18/02/19 – see documents
- viii. Overhanging trees at Winterburn Court – it had been agreed at a previous meeting on 3 September to get quotes done as these are the PC's responsibility – **Clerk to get quotes**
- ix. Resident request: Abbey Field conservation area - Can some signs be made and displayed along with the "NO GOLF" sign to say "NO DRONE ZONE" or similar as also going near railway track – Cllrs will add this to signs if/when they are replaced
- x. St Lawrence's Allotments – bonfire issue – notices and letters have gone out to tenants as per the above
- xi. New Allotment plot sign were looked at, the cost is £442.38 + VAT for all allotments

Proposed by Cllr Exon

Seconded by Cllr Bradburn

Vote by show of hands - 5 x for, 2 x against, 1 x abstention - passed by a majority vote

Action - Clerk

- xii. Missing Bin – Craddock Close
Action: Clerk to get quotes
- xiii. Keep Britain Tidy Campaign – Peter Baldwin is happy to take people out and the office is to liaise with potential attendees. This will take place 13th April 2019 10.00am – 12 noon, all to meet in the school car park, to be advertised in the newsletter and on the Website. Office is to ensure that PB has a first aid kit and water.

Next meeting. AEM 14 April 2019, 7.30pm at Heelands Meeting Place, Glovers Lane, Heelands

There being no further business to discuss, the meeting closed at 21.53pm

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