

**Minutes of the Business Meeting of Bradwell Parish Council
held on Monday 9th November 2015 at 7:30 pm at Bradwell Parish Council Office,
21 Glovers Lane, Heelands, Milton Keynes**

Members present:

Councillor James Alexander (Chairman)
Councillor Fredua Asare
Councillor Robin Bradburn
Councillor Rose Davy
Councillor Rex Exon
Councillor Leon Gilpin
Councillor Jenny Jones
Councillor John Newbury

Also attended: Harold Atkins, parish clerk/RFO, June Bryant, administrative assistant and PCSO Bianca James.

1 Apologies for absence, Councillor Marie Bradburn.

2 Disclosures of Interest

Councillor Robin Bradburn declared personal and prejudicial financial interests in item 7 (the Suffolk Punch site).

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3 Minutes

The minutes of the business meeting held on 19th October 2015 were approved by all members present. They were signed by the chairman as a true record.

RESOLVED: To approve the minutes of the meeting held on 19th October 2015 as amended.

4 Chairman's Announcements

- a) The chairman presented the Beacon Party cheque to Willen Hospice (see item 10 below)
- b) Bradwell Memorial Hall Christmas Bazaar will be held on Saturday 21 November between 11:00 am and 3:00 pm.
- c) The Discussion on the Parish Website will be on Saturday 14 November at 10:00.

5 Public Open Forum.

No members of the public were present..

6 Police and Crime Report

PCSO Bianca James presented a report. She pointed out that the North Sector PCSOs now have to cover an area from Wolverton to Newport Pagnell. Thefts from vehicles and burglaries had shown some increase with Bradwell Common being the worst affected. There had been a very large number of complaints over major traffic congestion and severe parking problems caused by a funeral held at St Augustine's Catholic Church on Saturday 7th November. The Sunday Polish Mass is continuing to cause problems. Double yellow lines at the corner of Langcliffe Drive would help, but in the meantime the police will "ticket" offending vehicles. The police do not agree with placing cones. Parking in Bradwell Common continues to be a problem especially since parking has been banned in the Boulevard near Aldi. Some vehicles at the south end of Stokenchurch Place have been ticketed and this was also an area where a 10 metre stretch of double yellow lines would be beneficial.

Bradwell Common Local Park Play Area

As a governor of Summerfield School, Bianca James agreed to act as a go-between between the Parish Council and the school over holding a consultation with students over the proposed improvements to the Bradwell Common Local Park play area. The Parish newsletter would also cover this consultation.

7 Update on the position of the Suffolk Punch Site, Heelands.

A Milton Keynes Council Planning meeting with the developer had taken place on 26 October. The developer had complained about MK Council's wildlife officer's report on the Suffolk Punch building and land. He had invoked an alternative report, but this raised further problems, even suggesting that crested newts could be present. The only time a survey on this can be done is in May, so it is unlikely any further action will take place until September 2016, and it being unlikely that any development will take place for two years.

Cllr Fredus Asare says the need for housing is so great that the Council should support the building of the maximum possible number of dwellings on the site.

Ongoing parking problems have highlighted the action of The Parks Trust in closing off the Suffolk Punch car park. The existence of an "implied easement" would be investigated as the Church had used the pub car park for 20 years. Meanwhile, the Council would write to the Parks Trust, including the parish councils' representative on that body.

8 CAT Transfer - Heelands Sports Grounds Southern Field

The Stage One meeting was held at Milton Keynes Council, Saxon Court, on 3rd November. Cllrs James Alexander and Leon Gilpin attended with the clerk. Subsequently, Milton Keynes Council advised that this Council had met the criteria and could now move to Stage Two. They requested that this be "fast tracked" for completion in four weeks. A business plan will be required as will a "skills Matrix."

9 Updates on Outstanding Work

a) Castle Field, Bradwell Village.

The Green Gym volunteer group had started cutting the rear hedge. The bulk purchase of bulbs had just arrived. June Bryant presented an example of wording for a notice board, but was awaiting further information from City Discovery Centre, Bradwell Abbey.

b) Play Area Improvement Scheme 2016/17

Robbie Caddock of Milton Keynes Council had acknowledged receipt of the Council's application, but said that for administrative reasons there is likely to be a delay in auctioning the request. The matter would be project managed by Phil Snell.

c) Parish Partnership Fund 2016/17

No information

10 Report on the presentation to Willen Hospice of the Proceeds of the Beacon Party.

Cllrs James Alexander and John Newbury attended the formal presentation of the £1,000 proceeds from the September Barbecue and Beacon Party, together with Bronte Dance from Bradwell Memorial Hall. Willen Hospice had sent a letter of thanks together with a certificate.

11 Lack of Facilities for Older Residents of Bradwell Parish

June Bryant had contacted Bellfounder House and Flintergill Court, and will keep in contact.

Age UK no longer organises lunch clubs for senior citizens

Cllrs John Newbury and Jenny Jones were to attend CMK Medical Centre senior citizens' event, but the time of the meeting had changed, and they will attend another. Cllr Rex Exon advised that there is a regular drop-in centre at Two Mile Ash.

The Bradwell Charity lists will be updated early next month.

12 Clerk's Report with any action to be taken.

- a) **Heelands Meeting Place Bookings on Christmas Day.** The current rule is that the Meeting Place is closed on all Bank/Public holidays due to staff leave. Reverend Dr Arthur Georgestone had applied to be permitted to loan a key to open the Hall for a service on Christmas Day 2015, but had subsequently withdrawn the request. However, the clerk requested clarification of the Council's position as Christmas Day in 2016 is on a Sunday, and when this last occurred in 2011, there was a strong very strong demand to open the Hall, and in that case a councillor (who is no longer on the Council) agreed to open and close the Hall voluntarily. Various suggestions were made over the use of the key and the alarm, but this matter will be referred to the next Council in 2016.
- b) **Clean for the Queen.** The Council had received details of the "Clean for the Queen" initiative by a number of organisations led by Keep Britain Tidy to help celebrate the Queen's 90th birthday. It will organise litter blitzes in early 2016 culminating in "monumental clear ups" on the weekend of 4 – 6 March 2016. Details to be circulated in the newsletter
- c) **Cllr Pauline Wallis** had sent an email. The clerk was requested to put the relevant matters on the agenda for the next meeting, and circulate the email to members then.
- d) **Milton Keynes Council Site Allocations Plan.** There is a 12-week consultation period which started on 28th October. A copy of an email will be forwarded to members giving details of the link to the relevant web site.

FINANCE

- 13 **The 2016/2017 Budget.** The Council had received details of the 2016/17 precepting arrangements, the figure for which is required by 1st February 2016. The provisional tax base for the Parish for 2016/17 is 2,641.58 Band D equivalents. The Budget meeting will be held on Monday 18 January, and preparation for the budget will be on the agenda for the three meetings before then.

14 Accounts Passed for Payment

Please see the List of Accounts on page 48

ENVIRONMENTAL & COMMUNITY MATTERS

15 Planning Applications

15.1. New Planning Applications

Cllr Leon Gilpin explained how to look up planning applications on MK Council website.

- a) 15/02462/FUL – Two storey rear extension, 4 Rylstone Close, Heelands
.Several comments were made, but no grounds for objection.
- b) 15/02613/FUL – Two storey front and side extension at 98 Hilliard Drive, Bradwell.
- c) 15/02628 – Demolition of existing conservatory, single storey rear extension and minor elevational amendments (resubmission of 15.00247/FUL) at 2 Rickyard Close, Bradwell Village.
- d) 15/02691/ADV – Advertisement consent to display four non-illuminated signs (retrospective) at land at North Grafton Roundabout.

15.2. Planning Permission Granted (information only)

Ref. 15/02127/ADV – Two double faced pole mounted site entrance signs, two external poster frames and one vinyl logo sign at Aldi Stores, 1 Bradwell Common Boulevard, Bradwell Common.

16 Environmental and Community Matters

- a) Reported that a dog waste bin in Abbey Road had fallen down and the rotten post had been tied to a tree. *The staff had already made arrangements to have a new post fitted.*

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- b) Pathway problem in Rawlins Road, Bradwell. Cllr Robin Bradburn agreed to take this up; it may be an item for next year's Community Parking Partnership Scheme.
- c) The parish council labels on dog and litter bins are faded and have not been applied to the latest bins. The staff will sort this out. Cllr Jenny Jones offered to help.
- d) The outstanding Parking Partnership Schemes (2013/14 and 2014/15) will be considered under delegated powers on 24 November.
- e) Cllr Rose Davy brought up a number of matters regarding Heelands (Glovers Lane) Allotments, which although Parish Council property, are administered by the independent Heelands Allotment Association. It was requested that the whole matter of these allotments be brought up as a separate item on the next agenda.

The business having been completed the chairman closed the meeting at 9.49pm.

List of Accounts passed for payment (item 14)

Bradwell Parish Council Account			
List of Accounts presented for payment on			09-Nov-15
<i>Type of payment</i>	<i>Value £</i>	<i>To whom paid</i>	<i>Reason for payment</i>
Cheque 003442	25.00	Benjamin Barry	Refund of deposit, Fosters Lane allotment plot F30
Cheque 003443	371.82	Peter Stamp	Groundsman's remuneration and tax rebate
Cheque 003444	113.04	Peter Baldwin	Asst. groundsman's remuneration
Cheque 003445	99.88	Expert Security	Annual maintenance of intruder alarm, Heelands Meeting Place
Cheque 003446	529.92	A H Contracts	Emptying dog and litter bins in October
Cheque 003447	1,109.99	Gee Tee Bulb Company	Bulk bulbs for Castle Field planting (already agreed)
Cheque 003448	677.53	Paul Woodward	Replace broken & leaking urinals, Heelands Meeting Place
Cheque 003449	135.69	N-power	Electricity bill, Heelands Meeting Place
Cheque 003450	155.19	Viking Direct	Cleaning materials for
Cheque 003451	997.87	HMRC	Income tax and national insurance
Cheque 003452	67.20	D&I Window Cleaning	Window cleaning, Heelands MP and parish office
Cheque 003453	20.00	Ms R Calverley	Repaying duplicated allotment rent payment
Cheque 003454	421.50	DA Garden Services	Contract landscape gardening - end of season work on all contracts
Direct Debit	101.71	Biffa	Refuse skip and collection, Heelands Meeting Place
Direct Debit	76.41	British Telecom	Office telecommunications
Direct Debit	14.07	E-on	Activirty Area lighting
Direct Debit	55.15	SBG (CNG Ltd)	Parish office gas account
Deducted	42.40	Lloyds Banl plc	Bank service charges
telepay WAT488	2,493.00	Staff remuneration	H. Atkins, J Bryant and A Grimmett remuneration for Nov
King George's Field, Bradwell Account			
none			

Signed.....Chairman.

Date2015

