

**Minutes of the Business Meeting of Bradwell Parish Council  
held on Monday 13<sup>th</sup> July 2015 at 7:30 pm at the  
Bradwell Memorial Hall, Vicarage Road, Bradwell Village, Milton Keynes**

**Members present:**

Councillor James Alexander (Chairman)  
Councillor Leon Gilpin  
Councillor Rex Exon  
Councillor John Newbury

**Also attended:** Harold Atkins, parish clerk/RFO; Councillor David Lewis, Jade Jaiyeola and daughter Emma for item 6 only.

**1 Apologies for absence**

Apologies for absence were received and accepted from Councillors Marie and Robin Bradburn who were on vacation and Marc Hairsine due to work commitments...

**2 Disclosures of Interests.** None disclosed....

**3 Minutes**

The minutes of the business meeting held on 22<sup>nd</sup> June 2015 were approved by all members present and were signed by the chairman as a true record.

**RESOLVED: To approve the minutes of the meeting held on 22<sup>nd</sup> June 2015.**

**4 Chairman's Announcements**

- a) Togfest took place at Bradwell Abbey on 26/27 June. The chairman was disappointed to note that there was no reference to the Parish Council on any of their literature despite the Council having awarded a large grant and our request to be acknowledged.
- b) The Parks Trust had notified that bridge repairs were due to take place on the bridge by the hills and hollows, Bradwell Abbey.
- c) Bradwell Sports & Social Club is holding a Fun Day on 18 July.
- d) The AGM of Bradwell Memorial Hall would be held on Friday 17 July.
- e) Arrangements for the Beacon Party in September were progressing well.

**5 Public Open Forum.** No reports or queries raised.

**6 Grant Presentation from MK Melting Pot**

Ms Jade Jaiyeola gave a presentation to support the application from MK Melting Pot for £1,000 towards holding cookery classes where children would prepare their meals at Heelands Local Centre. MK Melting Pot is based at Kingston in premises paid for by MK Community Foundation. There is a lack of support during school holidays for children who normally receive free school meals. The children prepare healthy meals from fresh ingredients, under the direction of a qualified chef. It is hoped that they will pass the knowledge and benefits on to other family members and future generations. It also brings children together. Craft skills are also taught. MK Melting Pot also holds a community café at Springfield on Saturdays.

In answer to questions from members:

Attendance is 20 children per session from Bradwell Parish + another 8 from other estates. The £1,000 would pay for food (£400), hall hire (£360 which would come back to the Parish Council), Chef's fees and volunteers' expenses. Total cost about £15 per session. They charge each attendee £1 per session.

All the 2015 sessions will be at Heelands, but they can look at different areas in the future.

Jade Jaiyeole, the organiser, is qualified both as a chef and an accountant and is aware of the latest regulations concerning people with allergies.

**7 Heelands Meeting Place**

The clerk had forwarded full details of documentation from Geoffrey Leaver Solicitors regarding the Parish Council's take-over of Heelands Meeting Place. The documentation comprised:

- a) Geoffrey Leaver Solicitors: Letter of explanation
- b) Geoffrey Leaver Solicitors: Terms & conditions of service.
- c) Land Registry: Official copy of register of Title
- d) Land Registry: Transfer of whole of registered title.
- e) Freeths (solicitors for MK Council): Pre-emption agreement.

This Council will have to maintain a re-investment fund which included independently audited accounts in respect of the property. Under the pre-emption agreement the property could be reclaimed by MK Council in case of default by the Parish Council, but this would expire in 25 years. (Full documentation is available at the parish office.)

Cllr Leon Gilpin proposed that the Council accept the terms to have Heelands Meeting Place transferred to it. This was seconded by Cllr John Newbury and agreed by all members present.

**RESOLVED: To agree to the transfer of Heelands Meeting Place under the terms and conditions set in communication from Geoffrey Leave Solicitors.**

**8 Leases for Bradwell Sports & Social and Sports Grounds.**

Geoffrey Leaver Solicitors had forwarded draft copies of the following 21-year leases:

- a) Lease in the name of Bradwell Parish Council for the Sports & Social Club pavilion including part use of the Barn storage area.
- b) Lease in the name of Bradwell Parish Council as trustee of King George's Field Bradwell (charity) for the football, cricket fields and tennis courts.

These leases were similar to the previous leases which are due to expire in March 2016.

However, in view of the 21-year period, they will have to be registered with the Land Registry who requires detailed plans. These should be available from the architect engaged by the Sports & Social Club, which has been requested to furnish them.

Cllr Rex Exon proposed that the Council accept the draft leases. This was seconded by the chairman and agreed by all members present.

**RESOLVED: To approve the terms of the two leases listed in 8a and 8b above, subject to obtaining plans to accompany them.**

**9 Land behind Bradwell Sports & Social Club Pavilion**

Richard Willis, partner at Geoffrey Leaver Solicitors, has confirmed that the property that the Parish Council intends to use as a Community Orchard / Quiet Area has been registered in the name of Bradwell Parish Council. Accordingly, the Council can now proceed with the plans and Mr Brian King will be notified. Bradwell Sports & Social Club can also use a 4 metre wide x 15 metre long strip of land immediately adjoining their patio to use as a new patio when any extension to the pavilion takes place. Cllr Rex Exon advised that Great Linford (St Andrews) Scouts would be willing to help with the work involved.

**RESOLVED: That the work on the Community Orchard / Quiet Area can now proceed in the area at the rear of Bradwell Sports & Social Club.**

**10 Open Land between Coleshill Place and Mayditch Place in Bradwell Common**

Milton Keynes Council had notified that the land bounded by Coleshill Place, Summerfield School field, Mayditch Place and the redway running parallel to Dansteed Way has been removed from their Site Allocation Plan, removing the immediate threat of development. The clerk had been in contact with Phil Snell, MK Council project manager for play areas, to arrange a meeting to discuss proposals to install an improved play area at this location.

**11 Report on the Parishes Forum**

Cllrs Leon Gilpin and John Newbury attended on behalf of this Council. MK Cllr Liz Gifford chaired the meeting which was "lively." Topics discussed included the proposal to have an Ombudsman for Town & Parish councils, too little time given to respond to consultations, and budget cuts reducing funding to Sure Start and youth centres by a third.

Heelands School was looking into the possibility of starting a bursary in Robins Sure Start Centre, but no decision has been made.

**12 Update on the Suffolk Punch Site**

Fr James Cassidy had reported that some of his parishioners have stopped attending Sunday Mass due to the parking problems caused by the loss of the Suffolk Punch car park and his collection was down by about £50 a week. Other than that there was nothing to report.

**13 Clerk's Report and Action Taken on the Matters Raised**

- a) The next meeting will be on 29<sup>th</sup> July, and then there will be a six week delay until 7 September.
- b) A letter and emails had been received from Bellfounder House about the Council's application to the Community Parking Fund and about parking problems in general in that area of Walgrave Drive, Bradwell. Cllr Rex Exon agreed to contact Ms Emma Coughlan, sheltered housing officer to arrange a meeting.
- c) Heelands Rangers FC had confirmed their intention to bid for the Heelands northern sports field and pavilion for which they already have a 25 year lease dating from 2007. They also requested continuation of the arrangement by which they use one pitch on the south field (currently leased to the Parish Council) on Wednesdays, Saturdays and Sundays. Members agreed to support Heelands Rangers application for the north field, and to agree to the use of a pitch on the south field for 2015/15 and then on an annual basis.
- d) Emails had been received from Cllr Pauline Wallis promising her support in taking up matters affecting Bradwell Common. She confirmed that the no waiting order for the part of Bradwell Common Boulevard near Aldi should be in force in August. It had been noted that not only cars for Aldi but employees from Santander Bank were parking there all day.
- e) MK Council notified closures of redways affecting Bradwell and Bradwell Abbey. MK Parks Trust notified repair work on a bridge in the Hills & Hollows area of Bradwell Abbey.
- f) Milton Keynes Council had sent a letter and booklet about private fostering.

**FINANCE**

**14 Consideration of Grant Application by MK Melting Pot.**

Cllr Rex Exon proposed and Cllr Leon Gilpin seconded that motion that the whole £1,000 grant requested be awarded to MK Melting Pot to arrange 15 sessions at Heelands Meeting Place where children prepare, cook and eat their meals and engage in other related activities.

**RESOLVED: To award a grant of £1,000 to MK Melting Pot.**

**Grant awarded under s 137 of the Local Government Act 1972.**

**15 Accounts Passed for Payment**

- a) Please see the List of Accounts on page 26.. .
- b) Members agreed to sign a direct debit mandate on the King George's Field Bradwell account in favour of The Information Commissioner as £35 has to be paid annually.

**ENVIRONMENTAL & COMMUNITY MATTERS**

**16 Planning Applications**

**16.1. Planning Applications**

- a) Ref. 15/01466/FUL – Single storey side and rear extension, 1 Audley Mead, Bradwell.

- b) Ref. 15/01478/ADV – Advertising consent for 9 fascia signs, at Unit F Central Retail Park, Patriot Drive, Rooksley.
- c) Ref. 15/001479/FUL – Installation of a 955sqm mezzanine floor for retail sales (non food) at Unit F Central Retail Park, Patriot Drive, Rooksley.
- d) Amended Proposal for ref. 15/00778/FUL – Single storey side and rear extension, garage conversion and erection of new one and a half storey double garage at 6 Maidenhead Avenue, Bradwell Common.

**16.2. Planning application permitted – notification only**

None advised

**17 Environmental and Community Matters**

- a) Cllr Leon Gilpin attended the final meeting of the present Twinkle Total Playgroup committee. A new committee had been established with some difficulty. Their budget appeared to be low and we should keep an eye on that. Concern was expressed about two matters at Heelands Meeting Place: a pad lock high on an exit door may be a hazard in an evacuation. It was reported that ivy was growing over air vents.
- b) Cllr John Newbury reported that it is planned to hold a massive street party in London next year to celebrate the Queen’s 90<sup>th</sup> birthday. He proposed that the Parish Council set aside funds to hold a Parish celebration party in June 2016. Members suggested Heelands South Field as a good location for this. It will be included in the next newsletter to ask for suggestions.

The business having been completed the chairman closed the meeting at 0:45pm.

Signed.....Chairman.

Date .....2015

**List of accounts passed on next sheet**

## **Bradwell Parish Council Minutes, 2015/16 Year. Page 26**

| <b>List of Accounts passed for payment on:</b>              |                |                               | <b>13.07.2015</b>  |
|---|----------------|-------------------------------|--|
| <b>Bradwell Parish Council Account</b>                      |                |                               |  |
| <i>Type of payment</i>                                      | <i>Value £</i> | <i>To whom paid</i>           | <i>Reason for payment</i>                                      |
| Cheque 003374   | 233.10         | Peter Stamp                   | Groundsman's remuneration                                      |
| Cheque 003375   | 106.76         | Peter Baldwin                 | Asst. groundsman's remuneration                                |
| Cheque 003376   | 4,216.00       | Thames Valley Plice           | Quarterly payment, PCSO funding                                |
| Cheque 003377   | 600.00         | Milton Keynes Council         | Supply and installation of litter bin                          |
| Cheque 003378   | 529.92         | A H Contract                  | Emptying dog and litter bins in June                           |
| Cheque 003379   | 4,271.53       | Zurich Municipal              | General and tractor insurance for July 2015 - 2016             |
| Cheque 003380   | 50.00          | Wuraaola Ilaya                | Return deposit, Heelands Meeting Place                         |
| Cheque 003381   | 306.00         | J V Hough                     | Refit dog bin and work on Fosters Lane & Heelands W allotmts   |
| Cheque 003382   | 67.20          | D&I Window Cleaning (MK) Ltd  | Window cleaning  |
| Cheque 003383   | 172.37         | Paul Woodward                 | Plumbing at St Lawrence Allotments (tap + leaking pipe)        |
| Cheque 003384   | 849.50         | HM Revenue & Customs          | Income tax and National insurance contributions                |
| Cheque 003385   | 277.50         | DA Garden Services            | Landscaping maintenance, Heelands MP & West + Fosters La.      |
| Cheque 003386   | 1,000.00       | Melting Pot                   | Grant  |
| Telepay LUJ208  | 2,493.24       | Staff remuneration            | Staff remuneration for July                                    |
| Direct debit  | 242.04         | Anglian Water                 | Water bill, Heelands Meeting Place                             |
| Direct debit  | 117.51         | Anglian Water                 | Water bill, Parish Office                                      |
| Direct debit  | 44.02          | Anglian Water                 | Water bill, Fosters Lane Allotments                            |
| Direct debit  | 58.52          | Anglian Water                 | Water bill, St Lawrence Allotments                             |
| Direct debit  | -26.22         | Anglian Water                 | Water bill credit on Heelands West Allotments previous account |
| Direct debit  | 23.11          | Anglian Water                 | Water bill, Heelands West Allotments March - June account      |
| Direct debit  | 101.05         | Biffa                         | Refuse skip, Heelands Meeting Place                            |
| Direct debit  | 77.79          | British Telecom               | Office telecommunications                                      |
| Direct debit  | 39.52          | British Gas                   | Parish office electricity bill                                 |
| Direct debit  | 12.13          | E-on                          | Activity area lighting (July)                                  |
| Direct debit  | 52.36          | CNG Ltd (Switch Business Gas) | Parish office gas bill (July)                                  |
| Direct debit  | 150.77         | Total Gas & Power Ltd         | Heelands MP gas bill (July)                                    |
| Request agreed to sign a direct debit mandate for the above |                |                               |  |
| Direct debit  | 15.06          | E-on                          | Activity area lighting (June)                                  |
| Debit card  | 211.98         | Amazon                        | New printer and cartridges for office computer                 |
| Amount deducted   | 23.23          | Lloyds Bank                   | Bank Service charges for June                                  |
| <b>King George's Field, Bradwell</b>                        |                |                               |  |
| Cheque 000077   | 260.00         | D A Garden Services           | Abbey Field maintenance and extended verge trimming            |
| Direct debit  | 35.00          | Information Commissioner      | Annual registration fee  |
| Request agreed to sign a direct debit mandate for the above |                |                               |  |
|   |                |                               |  |

Signed.....Chairman.

Date .....2015