

**Minutes of the Business Meeting of Bradwell Parish Council
held on Monday 19th October 2015 at 7:30 pm at Bradwell Parish Council Office,
21 Glovers Lane, Heelands, Milton Keynes**

Members present:

Councillor James Alexander (Chairman)
Councillor Fredua Asare
Councillor Marie Bradburn
Councillor Leon Gilpin
Councillor John Newbury
And upon co-option (item 1)
Councillor Rose Davy
Councillor Jenny Jones

Also attended: Harold Atkins, parish clerk/RFO.

1 Co-option of new members.

- 1.1. **Ms Rose Davy of Stokenchurch Place, Bradwell Common, was co-opted as Bradwell parish councillor for Bradwell Common** by all other members present.
- 1.2. **Ms Jenny Jones of Whetstone Close, Heelands, was co-opted as Bradwell parish councillor for Bradwell parish ward** by all other existing members present.
- 1.3. Councillors Rose Davy and Jenny Jones signed their declarations of acceptance of office and of interests.
- 1.4. The chairman welcomed the new members, and indeed all members present.
- 1.5. The clerk arranged a tour of the parish for councillors Rose Davy, Jenny Jones and Fredua Asare by car at 10:00am on Saturday 7th November 2015.

2 Apologies for absence, Councillors Robin Bradburn, Rex Exon and Marc Hairsine. Also June Bryant, administrative assistant, was on leave.

3 Disclosures of Interest

Councillor Marie Bradburn declared personal and prejudicial financial interests in item 8 (the Suffolk Punch site).

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4 Minutes

The minutes of the business meeting held on 28th September 2015 were approved by all members present. They were signed by the chairman as a true record.

RESOLVED: To approve the minutes of the meeting held on 28th September 2015 as amended.

5 Chairman's Announcements

The Memorial Hall volunteers' day had to be cancelled. Other matters of report are covered by substantive items on the agenda.

6 Public Open Forum.

No members of the public were present..

7 Police and Crime Report

No PCSO was present. PCSO Bianca James had emailed June Bryant (but not the clerk) that afternoon to advise that no PCSO could attend. As June was on leave this email was not seen beforehand. Disquiet was expressed over the long non-attendance of police representatives.

8 Update on the position of the Suffolk Punch Site, Heelands, and consideration of planning application reference 15/01914/FUL to demolish the Suffolk Punch and clear the site including the car park and associated works.

This planning application was withdrawn prior to the Milton Keynes Council Development Control Panel meeting. There were 32 objections to the withdrawn application. No details of a new application had been received.

9 Bradwell Common Local Park Play Area

Phil Snell advised that the Council needs to demonstrate public support for the play area improvement when financed by WREN. Members suggested putting this in the December newsletter and asking Summerfield School, in this connection ask PCSO Bianca James to help as she is a governor of the school. In view of the timescale, it would be difficult to meet a January deadline, and the Council should request a later funding allocation.

10 Heelands Sports Grounds Southern Field

The Stage One meeting would be held at Milton Keynes Council, Saxon Court, on Tuesday 3rd November at 13:30. It was agreed that Cllr Leon Gilpin and the clerk would attend.

11 Work to be carried out at Castle Field, Bradwell Village.

The clerk had met with Dave of the Green Gym and arranged for the long hedge between Castle Field and the Prince Albert public house be cut back. Between four and six weekly sessions would be required to prune the whole length of the hedge and as far upwards as the members of the Green Gym can reach. This would be done voluntarily except that the Parish Council would be requested to pay £25 per session to cover insurance. This expense was agreed by all members present. Following the decision on 28 September to transfer the bulb planting to Castle Field, about 11,000 mixed bulbs had been ordered at a cost of £920 + VAT. June Bryant had provided an example of the kind of wording for the Castle Field notice board, although she was awaiting definite information from the City Discovery Centre. It was suggested that information could also be obtained from Diane Sutton of the local History Society.

12 Presentation to Willen Hospice of the Proceeds of the Beacon Party.

The September Beacon Party raised £888.12 plus a cheque for £100.00 which had already been sent to Willen Hospice. Members agreed to make a supplementary donation to Willen Hospice of £11,88 to bring the total raised to £1,000.00. A cheque would be raised for the outstanding £900.00 which would be presented by the chairman at Willen. Cllr John Newbury would also attend and take photographs.

RESOLVED: To make a supplementary donation to Willen Hospice of £11.88.

13 Facilities for Older Residents of Bradwell Parish

It had long been recognised that there was a lack of social amenities for senior citizens of the Parish. While the Parish Council does not, at present, have facilities to organise events, members felt it could help by, for example, making grants or organising transport for those with mobility issues. It was agreed to contact Flintergill Court and CMK Medical Centre about this. Cllr John Newbury would help contact the surgery. The Council would carry out consultations with elderly residents, for example through the Bradwell Charities list.

14 Heelands Meeting Place

The clerk confirmed that Heelands Meeting Place had officially been transferred to Bradwell Parish Council and that the transfer had been registered with the Land Registry in September.

15 Partnership Funds

15.1. Parish Partnership Fund 2015/2015

Milton Keynes Council has awarded Bradwell Parish Council £5,000 towards landscaping improvements in Common Lane, Heelands between the Local Centre and the bridge over Grafton Street. This would be match funded by the Parish Council.

RESOLVED: To allocate £5,000 to landscaping improvements along Common Lane, Heelands. The sum spent (up to £5,000) will be match funded by MK Council.

15.2. Play Area Improvement Scheme.

Milton Keynes Council has awarded £5,500 to Bradwell Parish Council to cover already agreed improvements, including additional play equipment, at Hilliard Drive play area, Bradwell. This would be match funded by the Parish Council.

RESOLVED: To allocate £5,500 to play area improvements, including additional play equipment, at Hilliard Drive play area, Bradwell. This will be match funded by MK Council. The above sums were allocated in accordance with the Council's budget.

16 Clerk's Report

- a) The AGM of BALC will be held on Tuesday 3rd November at 7 pm at Aylesbury.
- b) Fields in Trust – letter and newsletter
- c) Amy / Highways England – notice of temporary closures of major roads in the area.

FINANCE

17 Accounts Passed for Payment

Please see the List of Accounts on page 44.

ENVIRONMENTAL & COMMUNITY MATTERS

18 Planning Applications

17.1. Planning Applications (in addition to 15/01914/FUL covered in item 8 above)

- a) 15/02382/FUL Two storey rear and Single storey side and rear extensions and garage conversion at 8 Walkhampton Avenue, Bradwell Common.
- b) 15/02470/ADV – Advertisement consent to display four non-illuminated signs at Rooksley roundabout..

17.2. Planning Permission Granted (information only)

None reported.

19 Environmental and Community Matters

Cllr Rose Davy reported:

- a) A request for dog waste bins to be labelled so that the public know whom to contact in the event of damage or overflowing.
- b) MK Council was looking at pavements and paths with the intention of rectifying faults.
- c) Parking at the south end of Stokenchurch Place had increased to a level that caused dangerous situations, ask PCSOs to investigate and speak to offenders.

The business having been completed the chairman closed the meeting at 9.36pm.

Signed.....Chairman.

Date2015

List of accounts passed on next sheet.

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Bradwell Parish Council Account			
List of Accounts presented for payment on			19-Oct-15
<i>Type of payment</i>	<i>Value £</i>	<i>To whom paid</i>	<i>Reason for payment</i>
Cheque 003430	900.00	Willen Hospice	Beacon Party (subject to confirmation)
Cheque 003431	151.46	CP Locks & Ironmongery	Supplies for Heelands MP, beacon party and keys for allotments
Cheque 003432	139.25	Zurich Municipal	Buildimngs insurance on Heelands Meeting Place
Cheque 003433	2,702.88	J V Hough	Bradwell Landscape maintenance and allotment plot clearances
Cheque 003434	291.51	Viking Direct	Stationery and stamps
Cheque 003435	320.40	Vision ICT Ltd	Web hosting and support for a year
Cheque 003436	4,216.00	Thames Valley Police	Half quarterly cost of one PCSO
Cheque 003437	25.00	Matthew Morgan	Refund of deposit, Fosters Lane allotment plot F18
Cheque 003438	194.63	Paul Woodward	Plumbing at Heelands Meeting Place
Cheque 003439	190.00	DA Garden Services	Contract landscape work in Heelands and Fosters Lane
Cheque 003440	67.20	D&I Window Cleaning	Window cleaning, Heelands MP and parish office
Cheque 003441	102.94	H. Atkins	Clerk's admin & mileage expenses July - Oct 2015 (4 months)
Direct Debit	120.32	Biffa	Refuse skip and collection, Heelands Meeting Place
Direct Debit	27.02	British Gas	Parish office electricity bill
Direct Debit	78.21	British Telecom	Office telecommunication
Direct Debit	59.01	SBG (CNG Ltd.)	Parish Office gas bill
Telepay RLK673	2,840.91	Staff remuneration	H. Atkins, J Bryant and A Grimmett remuneration for Oct including pay in lieu of annual leave for Audrey Grimmett
King George's Field, Bradwell Account			
Cheque 000080	45.00	DA Garden Services	Maintenance work at Abbey Field

Signed.....Chairman.

Date2015