

**Minutes of the Business Meeting of Bradwell Parish Council
held on Monday 30th November 2015 at 7:30 pm at Summerfield School,
Downley Avenue, Bradwell Common, Milton Keynes**

Members present:

Councillor James Alexander (Chairman)
Councillor Fredua Asare (until 8:35)
Councillor Marie Bradburn
Councillor Robin Bradburn (from 8:47)
Councillor Rose Davy
Councillor Rex Exon (from 8:47)
Councillor Leon Gilpin
Councillor John Newbury

Also attended: Harold Atkins, parish clerk/RFO, June Bryant, administrator, Messrs. Robin Taylor, Mick Muchmore and Richard Parish of Bradwell Common (Hadley Place) Neighbourhood Watch, and Mr Ben Thomas of Citizens Advice Milton Keynes.

1 Apologies for absence, Councillor Jenny Jones. (Cllrs Robin Bradburn and Rex Exon apologised for lateness due to having to attend another meeting)

2 Disclosures of Interest

Councillor Rose Davy over Heelands Allotment Association membership, item 8.

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3 Minutes

The minutes of the business meeting held on 9th November 2015 were approved by all members present. They were signed by the chairman as a true record.

RESOLVED: To approve the minutes of the meeting held on 9th November 2015.

4 Chairman's Announcements

- a) With sadness, the chairman announced the recent death of former parish councillor and vice-chair Ivor Bradbury. Richard Parish from Neighbourhood Watch advised that Ivor's funeral would be held on the following day, Tuesday 1st December.
- b) The meeting about the Council website was held on 14 November and the matter was progressing.
- c) The chairman had attended a meeting of MK Association of Local Councils at which concern was expressed over the chairmanship of the Parishes Forum. Rural parishes were disturbed over plans for many more homes being built around the villages.
- d) The Annual Report of MK Community Foundation had been received. Copies were made available.
- e) Bradwell Memorial Hall Christmas Bazaar had raised over £200.00.

5 Public Open Forum.

Three members of Neighbourhood Watch based in Hadley Place, Bradwell Common, attended: Robin Taylor and Mick Muchmore from Hadley Place and Richard Parish from Clapham Place. They requested the Parish Council to help them promote Neighbourhood initially in Bradwell Common and looking forward to extending over the whole parish. Councillors agreed to help and to report this in the next newsletter, due in February. The group will revert to us with an action plan in the New Year highlighting their aims and the benefits Neighbourhood Watch can provide in combatting crime.

6 Presentation for a Grant Request: Citizens Advice Milton Keynes

Ben Thomas took over as CEO of Citizens' Advice Milton Keynes in April 2015. This year has seen a rise in the number of referrals in Bradwell Parish. At present, Citizens' Advice operates from Acorn House in CMK, but its budget has been challenged by reductions in its main funding from MK Council. This is causing its services to become more dispersed and fragmented with many local councils providing facilities for its advisors to meet with clients within parish areas. Local sessions can be held either weekly or fortnightly, with clients always being seen by appointment. . In most cases, Citizens Advice makes the appointments, although Olney Town Council makes the appointments itself. Throughout Milton Keynes, in the past year it has seen 12,500 clients with 25,000 problems. Of these, 444 were reported to be from Bradwell Parish, one third of whom were loan parents, and one third suffering health problems. The service is free to Milton Keynes residents, and there is a 70% success rate. Debt advice is regulated by the Financial Services Authority.

The grant requested of £7,400 is for a half day weekly session in premises provided by the parish council. A lesser option would be or a fortnightly session for which an alternative sum would be quoted. As a guide, Stantonbury Parish holds weekly sessions, seeing 5 or 6 people a week.

7 Request from Bradwell Sports & Social Club for replacement double glazed windows.

At a meeting on 27 February, Bradwell Sports & Social Club notified that some of the double glazed units in the pavilion had failed. Bradwell Parish Council is the landlord of the pavilion, The Club had submitted three estimates for their replacement as follows:

- 1) UK Emergency Glazing @ £4,050 + VAT
- 2) Win-Dor (a division of Graham Holmes Astraseal Limited) @ £3,541 including VAT
- 3) Custom Glaze @ £3,104 + VAT

Cllr Leon Gilpin proposed that offer No. 2 above from WinDor be accepted at a cost of £3,541. . This was seconded by Cllr James Alexander and passed by five votes in favour with one abstention. The order would be placed by the Parish Council.

RESOLVED: To order replacement double glazing for Bradwell Sports & Social Club sports pavilion from WinDor at a cost of £3,541 including VAT.

8 Heelands Allotments

A report on the history of Heelands (Glovers Lane) Allotments had been submitted. The chairman felt that it would be better to arrange a meeting between representatives of the Council with Heelands Allotments Association and this was agreed by all members present. The Council would be represented by Cllrs Alexander, Gilpin, Davy and Newbury.

9 CAT Transfer - Heelands Sports Grounds Southern Field

The clerk had made out a draft of the main parts Stage Two submission which he asked Cllrs Alexander and Gilpin (who had attended the Stage One meeting) to check. This matter would then be referred to the next meeting.

10 Parking Problems in Bradwell Common.

The vehicle parking problems in Bradwell Common Boulevard (north side) and some adjoining road had been exacerbated by increased parking charges in the City Centre leading to some commuters seeking cheaper parking options. MK Council would not be able to carry out another residents' parking survey until next spring, and suggested that the Parish Council conduct a door to door survey in January. They want uniform parking regulations over the whole estate, and will only put a time limit on parking bays near the shops if there is a parking permit scheme in place. Cllr Robin Bradburn proposed that the Council takes no further action until after the parish elections in May 2016. This was seconded by Cllr Rex Exon and passed by six votes in favour with one abstention.

11 Updates on Outstanding Work

- a) **Parish Councillor Ivor Bradbury**, who died recently, represented Bradwell Common between 2000 and 2012 and was vice chair during the 2008 - 2012 council. Former chairman, Brian King requested that the Council authorise a memorial plaque commemorating Ivor's service be made and installed in Abbey Field with other similar plaques. This was agreed by all members present.

RESOLVED: To have a commemorative plaque in memory of the late Cllr Ivor Bradbury supplied and fitted on a bench or post in Abbey Field, Bradwell.

- b) **Castle Field, Bradwell Village.**

The Green Gym volunteers had completed cutting back the rear hedge at Castle Field. A large heap of arisings had cost £400 to chip and remove to Abbey Field parking area. Bulb planting was half completed with a system of tiered trenches planted with different types of bulbs in earth mixed with compost.

June Bryant is working with Signs Express, Bradwell Abbey, to design an explanatory notice board for Castle Field.

- c) **Parish Council Website.**

June Bryant advise that the cost from Vision ICT for a revised specification was now £750. The chairman requested that the Council obtain alternative quotations. This was agreed.

- d) **Offer of a Piano**

Mrs Sylvia McBeth of Bancroft Park had offered a piano to the parish with the suggestion it be housed in Heelands Meeting Place. It was agreed that a piano was likely to be poorly treated in the Meeting Place and members would seek alternative locations.

- e) **Bradwell Common Local Park Play Area**

A request for the views of the public is included in the current newsletter. Summerfield School had agreed to co-operate and some year 6 children had already expressed their views on the condition of the area and its existing equipment.

- f) **Lack of Facilities for Older People in the Parish**

Cllr Rose Davy had obtained details of facilities and events at Shenley.

12 To authorise outstanding work from the 2015/16 Budget

- a) Second phase of tree work resulting from the 2014 Tree Hazard Survey and
b) Work on damaged surface at King George's Field, Bradwe;;
These were agreed subject to the clerk advising the costs involved.

13 The 2016/2017 Budget

Items to be investigated:

- a) To resurface the Castle Field pathway
b) To upgrade the toilets as necessary, resurface the floor of, and redecorate the toilets at Heelands Meeting Place.
c) Parish Office doors to be refitted.
d) To include on the next agenda the future of parish council PCSO part funding.

14 Consideration of the grant request from Citizens Advice Milton Keynes

The clerk was requested to find out the exact cost of holding fortnightly sessions in Bradwell Parish and to ask Stantonbury Parish their opinion of the service and how it works there. Possible locations were also discussed. This matter was then deferred to the next meeting for further consideration.

15 Accounts Passed for Payment

Please see the List of Accounts on page This is a corrected list from that submitted at the meeting.

ENVIRONMENTAL & COMMUNITY MATTERS

16 Planning Applications

16.1. New Planning Applications

- a) 15/02795/FUL – Single storey front & rear extensions, 22 Mayditch Place
- b) 15/02822/TCA – Notice to crown a birch tree, 28 Vicarage Road, Bradwell.
- c) 15/02815/FUL – Single storey front extension, 7 Bradbury Close, Bradwell
- d) 15/02858/FUL – Front extension under existing canopy, single storey rear extension, alterations to front bay window & garage conversion to office and utility at 647 Booker Avenue, Bradwell Common.

No comments or objections made to the above applications.

16.2. Planning Permission Granted (for information only)

- a) 15/02345/ADV – Advertisement consent, North Grafton roundabout
- b) 15/02382/FUL – 2 storey rear, single storey front extension etc, 8 Walkhampton Av.
- c) 15/02470/ADV – Advertisement consent, 4 non-illuminated signs at Rooksley rd bt.

17 Environmental and Community Matters

- a) A resident of Rawlins Road, Bradwell, had endeavoured to start an online petition on the MK Council website in support of providing a pedestrian crossing in Rawlins Road, Bradwell. However, MK Council had taken down the facility for online petitions, but may restore it later.
- b) A complaint had been received about dangerous traffic and parking in Alston Drive, Bradwell Abbey. Cllr Robin Bradburn had already taken the matter up with Milton Keynes Council but had received no reply to date.

18 Item not required as no members of the public remained at the meeting.

19 Personnel Matter

The National Living Wage had increased from £7.85 per hour to £8.25 per hour. As the Council had agreed to pay staff that rate as a minimum two affected part-time staff should have their pay increased. This was agreed by all members present.

RESOLVED: To increase the rate of pay of the two affected part-time staff to £8.25 per hour.

The business having been completed the chairman closed the meeting at 9.55pm.

Signed.....Chairman.

Date2015

